

## Member & Staff Travel & Pickup Policy

Oregon Crusaders is able to make some accommodations to help out of area students and staff with transportation to/from transportation hubs (airport, train, bus) and camps.

Members & Staff should make attempts to work out their transportation needs without OC assistance – i.e. with other members, parents, or staff.

Ultimately, **it is the responsibility of the member to ensure that they have transportation to and from OC rehearsal locations**, which may include public or private transportation methods, or getting a cab or Uber.

### **Requirements for help with their travel to/from airports/planes/bus stations:**

- **All shuttle ride requests need to be submitted through our online form system at least 1 week prior to the start of each camp/event.** OC will not accommodate requests not made within the week before unless there are extenuating circumstances. The online form is at <http://www.tfaforms.com/353209>.
- **For the Audition camps that begin on Saturday**, it is recommended that students arrive on Friday night or arrive very early on Saturday morning, as these camps begin at 9AM. There is an option for spending Friday night at the camp location. *See the next bullet for camps that begin on Friday night.*
- **For camps that begin on Friday evening** - Flights/Busses/Trains need to arrive no later than 10:00pm on the Friday night of each camp. Shuttles will run between 4:00pm and 10:00pm as needed. Any individuals arriving after 10:00pm may need to find their own transportation to camp.
- **Flights/Busses/Trains must depart after the end of camp on Sunday or Monday.** Flights should have a departure time after 5:00pm. Members must plan on staying until the end of camps. Shuttles will run from 2:00pm and 7:00pm as needed. Individuals with departures before 5:00pm may need to find their own transportation to the airport.
- **PROVIDE ALL INFORMATION REQUESTED IN THE ONLINE FORM AND MAKE SURE THAT IT IS ACCURATE.**

OC will try and to handle any special requests, circumstances, or late requests as best we can but, there are no guarantees and ultimately, it will be up to the member to secure their own arrangements.

Email [audition@oregoncrusaders.org](mailto:audition@oregoncrusaders.org) for any questions or special cases.